

****DRAFT****

**MERRIMACK HERITAGE COMMISSION
MINUTES
August 29, 2016**

Action items in red

ATTENDANCE: Anita Creager, Lon Wood, Finlay Rothhaus. Ralph Gerenz and Sean Sylvester as potential new members.

REVIEW JUNE MINUTES: Reviewed and accepted. Moved by Finlay and seconded by Lon.

MEMBERSHIP STATUS: Have two full openings and three alternates. **We are in a critical situation.** Both **Ralph and Sean** plan to submit letters of interest to Kristen or Becky this week.

OLD BUSINESS:

Historical Home Plaques: **Lon** has not yet reached Frank Twardosky. **Finlay** has not yet located Matt Trotter. 7 and 20 Fuller Mill, 11 Hadley, 5, 9, 11, 23, 25 and 27 Loop Rd, 8 Harris and 18 Hoyt are approved. Hope to distribute during winter/spring.

John Cromwell plaque replacement: **Lon** will arrange for the plaque/rock to be removed for inspection and determination of repair.

Photos for Memorial Room: **Anita** has emailed Jackie Flood, without response as yet.

Wooden Stocks at Weston Park: No further action planned.

Welcome Signs: Wording will remain as originally voted: "MERRIMACK 1750 FOUR VILLAGES ONE TOWN". **Finlay** will contact Kyle at DPW to see if he can determine the right of way in both locations. **Anita** will contact John Brooks to activate the process. Once signs are made, she will finalize the installation.

K of C Craft fair Nov. 4-5 (Friday and Saturday) We are registered. Will need staff.

Participation in July 4th program booth and event. Successful. Much interest. Distributed many brochures and passports for Scavenger Hunt. Hunt ends Labor Day. **Anita** will removed stations soon after.

Boston Post Cane: Presented to Carsten "Bud" Hahn last week. He was presented with a miniature. **Finlay** will check with Chuck Mower about making more for future use.

Town Tour Brochures: MANY have been distributed. Great deal of interest. Approved the printing as needed. Unanimous vote. Have already printed over 3000.

McGaw Bridge and Bean Road Bridges: 2016 . Bean is open. McGaw anticipated by end of November. **Anita** has photo of original 1915 McGaw sign in Longa possession. Will forward to Finlay and to Kyle. State will be putting a sign on the new bridge.

NEW BUSINESS:

Town Flag : Sean Sylvester repeated the presentation he gave to the Town Council. Much discussion. This will be a public process to design a Town Flag. **Sean** will take the lead and work with **Finlay** for much of it. He will design a card for distribution listing the requirements for idea submissions. Will investigate possibility of creating at MHS print shop. This will be distributed at all three polls on Nov. 8 election day. **We** will provide staff for this by ourselves, students and possibly Scouts. **Sean** will make a display for those locations. Will advertise through school, library, newspapers. **Sean** will design a webpage. Anticipate including a flyer in the mass mailing from the town in Dec. No date set for completion. Future possibility of flag pole at Town Hall.

ONGOING PROJECTS:

Possible new location for Historical Society: Wright house unlikely. Fish Hatchery on hold for later action.

Greeting Cards: Available for sale year-round.

Dam History and Chamberlain Bridge Sign: These projects probably on hold for 2017.

Preservation of Spalding foundation in Horse Hill. No further information.

Relocation of ice house and corn crib : **Ralph** will view corn crib. No action anticipated until Spring.

HISTORICAL SOCIETY ITEMS:

Have received major donation of Civil War items from Steve Closs. Will research values and most made available for sale in spring.

Sean will join Society with support from Finlay.

Sean will investigate access to Pynenburg home with Anita

Brochures being distributed at Chamber of Commerce banquet

Next Meeting will be Monday, Oct. 24, 2016

ACTION ITEMS:

Ralph: Submit letter of interest

See corn crib and determine current interest

Sean: Submit letter of interest

Town flag; Design card with submission requirements and contact info.

Set deadline for submissions.

Design webpage

Work with Finlay to determine if can be printed at MHS and distributed to students.

Work with Anita to staff polls on election day

Create displays for polls.

Investigate library program. Arrange to distribute at library

Create flyer for distribution in town's mass mailing in Dec.

Lon: Contact Frank Twardosky about plaques for 10 Griffin St. and 3 and 5 Jennifer St.

Arrange to move Cromwell plaque and boulder.

Finlay: Contact Matt Trotter about 68 Joppa Rd. plaque.

Work with Sean on flag items

Contact Kyle at DPW to determine Rt. 3 right of way for Welcome signs

Check with Chuck Mower about producing more 12 Boston Post canes.

Anita: Follow up with Jackie Flood about photos for Memorial Room

Contact John Brooks to authorize Welcome sign production.

Remove scavenger hunt stations.

Send copies of McGaw Bridge sign to Finlay and to Kyle.